



NORTHEAST STATE

We're here to get you there

Division of Business Technologies

2425 Hwy. 75 • P.O. Box 246
Blountville, Tennessee 37617-0246
800.836.7822 (Admissions and Records)
Fax 423.323.0215
www.NortheastState.edu
2019-2020

Business Accounting

An Associate of Applied Science Degree Program



PROGRAM DESCRIPTION

The Accounting concentration prepares individuals for employment in corporate accounting positions and in firms which provide accounting services and enhances the skills and abilities of persons currently employed in this career field. Students study introductory and advanced accounting practice and theory in courses such as intermediate accounting, cost accounting, tax accounting, payroll accounting, accounting systems applications, and accounting capstone. Computer skills are developed utilizing electronic spreadsheets and computerized general ledger programs.

The Accounting concentration is accredited by the Accreditation Council for Business Schools and Programs (ACBSP).

11520 West 119th Street
Overland Park, KS 66213
Telephone: 913.339.9356

APPLICATION PROCEDURE

A student desiring to enroll in the Associate of Applied Science degree program in Business – Concentration: Accounting must:

1. Submit the Northeast State Application for Admission to the Office of Admissions and Records.
2. Indicate Business – Concentration: Accounting as the desired major on the Northeast State application form.
3. See a faculty advisor from the Business program prior to registering for classes.

TYPICAL PROGRAM OF STUDY

Course No.	Course Title	Credit
Fall		
EDUC 1030	College and Lifelong Learning	3
ACCT 1010	Principles of Accounting I	3
BUSN 1305	Introduction to Business	3
INFS 1010	Computer Applications	3
ECON 2100	Principles of Macroeconomics	3
ENGL 1010	English Composition I	3
Spring		
ACCT 1020	Principles of Accounting II	3
ACCT 1371	Accounting Spreadsheets I	3
ACCT 2301	Payroll Accounting	3
COMM 2025	Fundamentals of Communication	3
MATH 1010	Math for General Studies	3
Fall		
Elective	Humanities Elective (an approved elective from the general education core)	3
ACCT 2382	Accounting Systems Applications	3
ACCT 2321	Intermediate Accounting I	3
ACCT 2331	Tax Accounting	3
BUSN 2370	Legal Environment of Business	3
Spring		
Elective	Math or Natural Science Elective (an approved elective from the general education core)	3-4
Elective	Guided Elective	3
ACCT 2322	Intermediate Accounting II	3
ACCT 2341	Cost Accounting	3
ACCT 2399	Accounting Capstone	3
Total Credit Hours		63-64

Guided Electives

Guided electives may be chosen from:

BUSN 1300	Personal Finance	3
BUSN 1340	Small Business Management	3
BUSN 1380	Supervisory Management	3
BUSN 2380	Principles of Marketing	3

Additional courses may be required to overcome deficiencies in English, mathematics, and reading.

TYPICAL JOB OPPORTUNITIES

Accounting Assistant: Enters transactions in accounting journals, maintains general ledger and related subsidiary ledgers, and prepares and analyzes financial statements.

Tax Preparer: Assists in the preparation of tax returns.

Payroll Clerk: Compiles and posts employee time and payroll data, computes and posts wages and deductions, and prepares paychecks.

FOR FURTHER INFORMATION CONTACT:

Lynn Anderson, CPA
Associate Professor, Accounting
Telephone: 423.354.2579
rlanderson@NortheastState.edu

or

Danny Lawson
Dean, Business Technologies
Telephone: 423.323.0234
dllawson@NortheastState.edu

PROGRAM COMPETENCIES

1. Demonstrate an understanding of global business, cultural, and legal environments.
2. Practice interpersonal and communications skills and ethical behavior appropriate in business settings.
3. Demonstrate proficiency in the use of computer-based accounting systems, spreadsheets, word processing, and related Internet business activities.
4. Prepare and/or analyze financial statements to determine the liquidity, profitability, and solvency of an organization.
5. Maintain a payroll system and prepare appropriate reports.
6. Analyze internal control measures to safeguard an organization's assets and to ensure the accuracy and reliability of its accounting records.
7. Demonstrate federal income tax law proficiency by preparing complex individual income tax returns.

Five-Year Average Placement Rate

84%

Average Starting Salary Range*

\$28,880 - \$44,950

*Source

Bureau of Labor Statistics, Occupational Employment Statistics Survey; Tennessee Department of Labor and Workforce Development, Labor Market Information

Northeast State Community College is part of the Tennessee Board of Regents system, the nation's sixth largest higher education system, governing 46 post-secondary educational institutions. The TBR system includes six universities, 13 two-year colleges and 27 technology centers, providing programs in 90 of Tennessee's 95 counties to more than 200,000 students.

Northeast State Community College does not discriminate against students, employees or applicants for admission or employment on the basis of race, color, religion, creed, ethnic national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a covered veteran, genetic information or any other legally protected class with respect to all employment, programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. Tim Harrison, Equity & Compliance Officer/Chief Advancement Officer, P.O. Box 246, Blountville, TN 37617-0246, 423.354.5296, complianceofficer@NortheastState.edu. Northeast State Community College's policy on nondiscrimination can be found at <http://cwis.northeaststate.edu/oie/policymanual/pol.asp?p=254>.

Northeast State is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Northeast State.