Articulation Agreement

East Tennessee State University
and
Northeast State Community College

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Articulation Agreement

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THIS ARTICULATION AGREEMENT (the "Agreement") is entered into by and between East Tennessee State University ("Transfer School") and Northeast State Community College ("Institution") as of the date of the last signature on this Agreement. The parties desire to enter into a contract pursuant to which students of Institution will be eligible for articulated course credits at Transfer School, according to the terms contained in this Agreement.

ACCORDINGLY, in consideration of the promises and mutual covenants contained in this Agreement, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Description of Articulation Program.

a. **Purpose**. The purpose of this Agreement is to facilitate the transfer of Institution's students to Transfer School; to provide specific advisement for Institution's students who intend to transfer to Transfer School; and, to encourage academic and administrative coordination between the two parties in the following program of study: Associate of Applied Science in Culinary Arts to Bachelor of Applied Science in Culinary Leadership.

   Attachment A "Program of Study" outlines the equivalent transfer courses at Transfer School for courses taken at Institution. See Attachment A instructions at the end of this document.

   Attachment B "Academic Plan" outlines the courses and credits that must be taken and earned at Transfer School in order to meet Transfer School's graduation requirements for this program of study. See Attachment B instructions at the end of this document.

b. **Agreement review**. This Agreement will be subject to review every three years by representatives of each party, or earlier upon the written request by either party. Any recommendations for revisions will be made in writing and reviewed by each party's respective Chief Academic Officer or their designees. The articulation requirements of this Agreement may only be amended in the form of an amendment signed by authorized representatives of the parties and the Chancellor of the Tennessee Board of Regents.

c. **Program of Study**. Changes by either party to a Program of Study can be incorporated into this Agreement by written amendment, as agreed by both parties.

d. **Admission Requirements**. Students wishing to transfer credits to Transfer School must also meet the admissions requirements of Transfer School, and the parties acknowledge and agree that Transfer School reserves the right to reject any such student's admission to Transfer School, in accordance with its standard policies and procedures. These students must also provide an official transcript of courses completed. If admitted, the students shall become subject to all of Transfer School's policies, procedures and rules.

e. **Non-Exclusivity**. This Agreement is not exclusive, and either party may enter into similar agreements with any other party.

f. **Promotion**. Both parties agree to use commercially reasonable efforts to promote, publicize and advertise the opportunities contemplated by this Agreement to their faculty, staff, alumni, students and potential students.

g. **Liaisons**. Each party shall designate a representative to serve as its liaison in all matters arising under this Agreement, and shall furnish in writing the name of each representative to the other party.

2. Term and Termination.

a. **Term**. This Agreement will be effective from the date of final signature below, (the "Effective Date"), and shall remain in effect for three (3) years or until terminated in writing by either party. It is agreed that if terminated, both institutions will honor the terms of the Agreement until the end of the next admissions application and review period.

b. **Post-Termination**. Upon termination of this Agreement for any reason, Institution's students previously accepted by or admitted to Transfer School shall continue to receive the benefits contemplated by this Agreement until such time such students have completed their coursework or have otherwise withdrawn

3. Miscellaneous.

a. **Non-Discrimination**. Both parties shall abide by all applicable Federal and State laws pertaining to discrimination and hereby agree and assure that no person shall be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination in the performance of this Agreement or in the employment practices of both parties on the grounds of classifications protected by Federal or State law.

b. **Binding Agreement**. This Agreement shall not be binding upon the parties until it is approved by the president or designee of Transfer School and the Chancellor of the Tennessee Board of Regents.

c. **Governing Law**. This Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee without regard to its conflict of laws provisions.

d. **Notices**. All notices or other written communications relating to termination, expiration, or any other legal matter relating to this Agreement will be effective when received and must be given in writing by courier or reputable overnight delivery service, or by certified mail, return receipt requested, to either party at the following address (or to such other address as such party may substitute, by providing a written notice.)

For Transfer School:	**For Institution**
Address: 206 Burgin Dossett Hall Johnson City, TN 37614	Address: 2425 Highway 75N Blountville, TN 37617
Attention: Office of the Provost	Attention: Office of Academic Affairs

e. **Waivers**. The waiver by either party of any provision of this Agreement on any occasion and upon any particular circumstance shall not operate as a waiver of such provision of this Agreement on any other occasion or upon any other circumstance.

f. **Complete Agreement; Integration**. This Agreement contains the complete understanding of the parties with respect to the subject matter hereof and supersedes all other agreements, understandings, communications and promises of any kind, whether oral or written, between the parties with respect to such subject matter.

g. **Counterparts; Facsimile Signatures**. This Agreement may be executed in multiple counterparts, all of which shall be originals and which together shall constitute a single agreement. For the purpose of interpreting this Agreement, facsimile and PDF signatures shall be considered equivalent to original signatures.

h. **Independent Contractors**. The parties are independent contractors, and no agency, partnership, franchise, joint venture, or employment relationship is intended or created by this Agreement. Neither party shall make any commitment, or give the impression that it has authority to make any commitment, on behalf of the other party.

i. **Confidentiality of Records**. All educational records created, disclosed, or maintained pursuant to the terms of this Agreement are confidential and shall be created, disclosed, and maintained pursuant to the provisions of Family Educational Right to Privacy Act, also known as FERPA (20 U.S.C.A. s1232g) and its regulations.

j. Per SACSCOC Standard 10.8 in the Principles of Accreditation, all transfer credit contemplated in this Agreement has been evaluated by academically qualified faculty of Transfer School to ensure that students receiving credit for courses taken at Institution have achieved the same level of knowledge, skills and experiences as those who have completed coursework at Transfer School.

[Signature Page Follows]

In Witness Whereof, the parties have by their duly authorized representatives set their signatures.

Transfer School

_____

Kimberly McCorkle, Provost

_____

Date

Institution

_____

Jeff McCord, President

_____

Date

Approved: Tennessee Board of Regents

_____

Chancellor, Tennessee Board of Regents

_____

Date

Attachment A.
Program of Study

Associate of Applied Science in Culinary Arts

Northeast State Community College

Year 1 Semester 1	SCH	Year 1 Semester 2	SCH
EDUC 1030 – College and Lifelong Learning	3	ENGL 1010 – English Composition I	3
CULA 1009 – Culinary Math Skills	1	CULA 1325 – Culinary II (Fabrication)	3
CULA 1200 – Sanitation and Food Safety	2	CULA 1330 – Garde Manger	3
CULA 1240 – Dining Room Service	2	CULA 2300 – Food and Beverage Management	3
CULA 1305 – Nutrition for Culinary Arts	3	CULA 1000 – Career Development for the Hospitality Industry	3
CULA 1310 – Fundamentals of Baking	3		
CULA 1320 – Culinary I	3		
Total Year 1 Semester 1	17	Total Year 1 Semester 2	15
Year 2 Semester 1	**SCH**	**Year 2 Semester 2**	**SCH**
ACCT 1010 - Principles of Accounting I	3	CULA 2280 – Culinary Leadership	2
BUSN 1305 – Intro to Business	3	CULA 2375 – Purchasing and Cost Control	3
CULA 1120 – Saucier	1	CULA 2390 – Culinary Capstone	3
COMM 2025 – Fundamentals of Communication	3	ECON 2100 – Principles of Macroeconomics	3
Mathematics Elective[1]	3	Humanities Elective[1]	3
		Culinary Arts Elective	2
Total Year 2 Semester 1	13	Total Year 2 Semester 2	16
Total Northeast State Community College			**61**

[1] Course selected from approved general education course list (Northeast State Community College General Education Course List).

Course Equivalency Table

Northeast State Community College Course	SCH	East Tennessee State University Course	SCH
EDUC 1030 – College and Lifelong Learning	3	ETSU 1020 – Foundations of Student Success	3
COMM 2025 – Fundamentals of Communication	3	COMM 2025 – Fundamentals of Communication	3
ENGL 1010 – English Composition I	3	ENGL 1010 – English Composition I	3
ACCT 1010 – Principles of Accounting I	3	ACCT 2010 – Principles of Accounting I	3
BUSN 1305 – Introduction to Business	3	BADM 1130 – Intro to Business	3
ECON 2100 – Principles of Macroeconomics	3	ECON 2210 – Principles of Macroeconomics	3
Humanities Elective[2]	3	Humanities Elective	3
Mathematics Elective[2]	3	Mathematics Elective	3
CULA 1009 – Culinary Math Skills	1	Elective	1
CULA 1200 – Sanitation and Food Safety	2	Elective	2
CULA 1240 – Dining Room Service	2	Elective	2
CULA 1305 – Nutrition for Culinary Arts	3	Elective	3
CULA 1310 – Fundamental of Baking	3	Elective	3
CULA 1320 – Culinary I	3	Elective	3
CULA 1325 – Culinary II	3	Elective	3
CULA 1330- Garde Manager	3	Elective	3
CULA 2300 – Food and Beverage Management	3	Elective	3
CULA 1000 – Career Development for the Hospitality Industry	3	Elective	3
CULA 1120 – Saucier	1	Elective	1
CULA 2280 – Culinary Internship	2	Elective	2
CULA 2375 – Purchasing and Cost Control	3	Elective	3
CULA 2390 – Culinary Capstone	3	Elective	3
Culinary Elective	2	Elective	3
Total Hours at Northeast State	61	Total Hours Transferred to ETSU	61

[2] Course selected from approved general education course list (Northeast State Community College General Education Course List).

Attachment B.
Academic Plan

Bachelor of Applied Science in Culinary Leadership

East Tennessee State University

Year 3 Fall	**SCH**	**Year 3 Spring**	**SCH**
ANTH 3080 – Nutritional Anthropology	3	Guided Electives[3]	6
NTFD 3250 – Nutrition through the Life Cycle	3	CDST 2200 – Interdisciplinary Learning and Multimedia Presentations	1
Science Elective	4	CDST 2300 – The Interdisciplinary e-Portfolio and Its Applications	1
CSCI 1100 – Using Information Technology CSCI 1150 – Using Information Technology Lab	3	CDST 3100 – Interdisciplinary Design Thinking	3
ENGL 1020 – Written Communication & Critical Thinking	3	Social and Behavioral Science or Science Elective	3-4
Total Year 3 Fall	16	Total Year 3 Spring	14-15
Year 4 Fall	**SCH**	**Year 4 Spring**	**SCH**
CDST 3000 – Workforce Skills	3	CDST 4210 – Senior Capstone	3
CDST 4110 – Research Invention	2	MGMT 3000 – Organizational Behavior and Management	3
LEAD 4467 – Leadership Theory and Practice	3	CDST 4950 – Special Topics in Interdisciplinary Studies	3
Artistic Awareness Elective	3	Guided Elective[1]	3
Humanities or History Elective	3	History Elective	3
Critical Thinking Elective	3	Growing as an Individual and Global Citizen Elective	3
Total Year 4 Fall	17	Total Year 4 Spring	18
Total East Tennessee State University			**65-66**

[3] Choose from MKTG 3200, MGMT 3310, SALM 4150 or CDST 3999

Total Degree Hours:

- Northeast State: 61
- East Tennessee State University: 65 – 66
- **Total: 126 – 127**